



# Application for Residential Tenancy

The Real Estate  
Institute of  
Queensland

JUDITH NUGENT REAL ESTATE  
25 ALICIA ST, SOUTHPORT 4215  
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The first two weeks rent & bond **MUST** be paid by  
**CASH, MONEY ORDER or BANK CHEQUE.**  
Then all rental payments after that must be made only by  
*Money Order, Bank Cheque or Systems of Visa, Master,  
Amex Credit Cards & Debit Cards or Direct Debit  
(charges apply)*  
**No cash / personal or business cheque will be accepted!**

**Agent for Lessor:**

**Property Address:**

**Applicant Details**

Full Name .....  
Have you been known by any other name? Yes  No  If Yes, What other name have you been known By?.....  
Have you any dependants? Yes  No  Dependants Name/s..... Age/s of dependants.....  
Total number of applicants applying for property..... Driver's License Number or Passport Number..... State.....  
Date of Birth..... Registration Number of Vehicle/s..... Number of Cars.....  
Are you a smoker? Yes  No

**Contact Details**

Current Address.....  
.....  
Phones: Work..... Home.....  
Mobile..... Email.....

**Current Agent/Lessor**.....

Time period at premises: Years.....Months.....  
Phone.....  
Rent per week \$.....

**Are you employed?** Yes  No

Full Time/Casual/Part Time/Centrelink/Contract/Other  
Occupation.....  
Net weekly Income \$.....  
Length of Employment.....  
Name of Employer.....  
Phone.....  
Address of Employer.....  
.....

**Previous Agent/Lessor**.....

Time period at premises: Years.....Months.....  
Phone.....  
Previous Address.....  
.....  
Rent per week \$.....

**If Self Employed**.....

Business Name.....  
How long self employed?.....  
ABN.....  
Address of Business.....  
Accountant's Name.....  
Phone.....

**Pets** – List any pets owned.....

Number of Pets..... Type of Pet/s.....  
.....  
Are your pets registered with the council? Yes  No   
Please state which council.....

If you are a **Student** what University, Tafe or School do you attend?.....

Student Identification Number.....Overseas Student: Yes  No  Visa Expiry Date.....

**Next of Kin. (Please provide details of preferred person to be contacted in the event of an emergency)**

Name: Contact Numbers: Address:

**Personal Reference**

**(Please do not list relatives or partners and provide business hours contact numbers)**

Name:.....Relationship.....Phone.....  
Address.....  
Name:.....Relationship.....Phone.....  
Address.....

**Please advise the following by ticking either Yes or No**

Have you ever been evicted by any agent/lessor? Yes  No   
Is there any reason known to you that would affect your ability to pay rent? Yes  No   
Was your rental bond at your last address refunded in full? Yes  No   
Are you in debt to another agent/lessor? Yes  No

Please advise what deductions were made from your rental bond: and/or Why are you in debt to your past agent/lessor?.....  
.....

**You are required to meet a 100 point identification criterion upon submission of your application, and the agent/lessor may photocopy any item and retain as part of your application.**

- 10 Points:** Medicare Card, Birth Certificate, Motor Vehicle Registration papers.
- 30 Points:** Bank Statements, recent utility accounts e.g.: phone, electricity or gas.
- 40 Points:** Drivers License, Passport, 18+ Card, Student ID, last FOUR rent receipts, tenant ledger.

**You are also required to supply the agent/lessor with proof of your income upon submission of your application.**

- Employed:** Last TWO pay slips
- Self employed:** Bank statements, Group Certificate, or Accountant's letter
- Not employed:** Centrelink Statement.

I, the Applicant, declare that the above information is true & correct & that I have supplied it of my own free will. I acknowledge that my personal contents insurance is not covered under any lessor insurance policy/s & understand that it is my responsibility to insure my own personal belongings. I understand that you as the agent/lessor have collected this information for the purpose of determining whether I am a suitable tenant for the property – in particular to check my identification, my ability to care for the property, my character & my creditworthiness. For such purposes, I authorize you to contact the persons named in this application, & to undertake such enquiries & searches (including tenancy databases searches) as you consider reasonably necessary. In doing so, I understand that information provided by me may be disclosed to, \* further information obtained from, referees named in this application & other relevant third parties. I acknowledge & accept that if this application is denied, the agent is not legally obliged to provide reasons as to why. I also consent and understand that should my tenancy to accepted & upon commencement of the tenancy agreement, there may be cause for this agent/ lessor to pass my details onto others which my include (but is not limited to) insurance companies, body corporate, contractors, other real estate agents, salespeople and tenancy default databases.

I wish to undertake a tenancy for a period of ..... To commence on the ..... at a rental price of \$..... I understand that I am to pay a rental bond of \$..... on or before I take possession of the premises and sign a tenancy agreement.

The customer acknowledges that they have received or have available to them from the lessor (please tick yes or no)  
Or agent the Form 17a, 18a, by laws (if applicable) before signing this application Yes  No   
The customer acknowledges that one application form has to be completed per person applying. Yes  No   
The customer acknowledges that they have received the Privacy Policy of the agent. Yes  No   
The customer acknowledges that both the lessor and tenant are bound by this application immediately upon communication of the lessor's or his agent's acceptance of it. Yes  No

**Name of Applicant**.....  
**Signature**.....**Date**.....